

REQUEST FOR INFORMATION

Perrin Associates is inviting expressions of interest from consultants who may be interested in planning and facilitating one or more Lunch and Learn sessions and/or supporting the BiPOC Summit as part of our partnership with the John R. Oishei Foundation.

The Oishei Foundation has long supported what is traditionally referred to as capacity building. Through its new Strategic Framework, the Foundation is putting into practice a deeper commitment to Community Power Building. In partnership with the Foundation, Perrin Associates is coordinating and supporting this work through infrastructure assessments, organizational development planning, executive coaching, technical assistance, and learning opportunities that help organizations strengthen both internal capacity and community impact.

The Lunch and Learn sessions and the BiPOC Summit are part of this broader effort. These learning opportunities are intended to provide meaningful support for nonprofit leaders and teams and will focus on topics connected to organizational strength, leadership, and power-building, including areas such as organizational power, community power-building, systems influence, trust and accountability, advocacy, governance, narrative change, financial sustainability, healing-centered leadership, and implementation.

We are looking for consultants who have demonstrated experience designing and leading engaging trainings on these or related topics. The ideal consultant will bring strong content knowledge, thoughtful facilitation, and the ability to translate ideas into practical tools, reflection, and action for participants.

If you are interested, please submit the following:

- A brief statement of interest
- A summary of your experience delivering trainings on relevant topics
- The topic areas you are prepared to facilitate
- An indication of whether you are interested in facilitating a Lunch and Learn session, supporting the BiPOC Summit, or both
- A short description of your facilitation style and approach
- One or two examples of similar sessions, trainings, or convenings you have led
- Three professional references, including name, title, organization, email address, and phone number

Selected consultants will work with Perrin Associates to help shape session design, prepare materials, and facilitate a 1.5-hour Lunch and Learn that is interactive, practical, and aligned with the needs of the audience. Lunch and Learn sessions will alternate between in-person and virtual formats. Consultant compensation for the Lunch and Learn sessions is \$1,500 per session, inclusive of preparation and facilitation. Additional details regarding consultant roles and compensation for the BiPOC Summit will be shared based on scope and level of involvement.

Also attached is a consultant profile form. Please complete and return it with your response so we may have your information on file in our records.

Please send your response to tanya@perrinassociates.com.

Thank you for considering this opportunity. I appreciate the time, care, and experience consultants bring to this work, and I look forward to learning more about your background and areas of expertise.

Best Wishes,

Tanya Staples